

Be Ready Before You Begin

Before you enter the FCNB Portal, please note the following information:

Internet Browser Requirements	For the online system to function properly, it is important that your browser is compatible with FCNB's portal. Please ensure that you are using the most recent version of your browser and that it is properly updated. Our portal works with any of Microsoft Explorer, Google Chrome, Firefox, or Safari.
Username	Your username is an email address that you provide. Please ensure that the email address you submit is used only by you and that it is checked regularly, as all notices from the system will be sent to that email address.
Authorized Vendor	If you are applying for salesperson licence, you must select your authorized licensed vendor from the list. Please contact your authorizing vendor if they are not currently licensed.
Criminal Record Check	For a new application, you will be required to upload a copy of your Criminal Record Check. For information on the required criteria, please click here .
Suitability Disclosures	If you disclose a potential suitability issue, you may be required to upload further documentation. Examples of potential suitability issues are, but are not limited to, bankruptcies, disciplinary decisions, court judgments and criminal records. Please make sure that you have all related documents available to upload. Additional information may be requested during the review of your application.