FCNB Portal Phase 2

Re: Online Applications for Agents, Brokers, Adjusters and Damage Appraisers

12 October 2016

The portal will be offline from 4:30 pm AST 14 October 2016 until 9:00 am AST 17 October 2016 for a software upgrade, which will add functionality to enable insurers to review sponsorship requests in the portal. As a result, any draft applications created in the portal but not submitted to the sponsoring insurer by 14 October 2016 will be deleted during this upgrade. Applicants should make every effort to complete their application well in advance of this date or alternatively commence their application after 17 October 2016.

Online applications may be submitted at https://portal.fcnb.ca. Applicants requiring computer access to the portal may use the terminal provided at each of our office locations.

If you have any questions, please email <u>info@fcnb.ca</u> and provide your name, phone number and your question.

Angela Mazerolle Superintendent of Insurance

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